

Brookwood Homeowners Association  
Board Meeting  
Meeting Minutes

**Date:** Wednesday October 7, 2020

**Location:** HOA Zoom Teleconference meeting

Meeting called to order: 6:39 PM

Board Members present: President-Mike Kervin, Vice President-Jean Ann Swinehart, Treasurer-William Meurer, Secretary-Vianne Westbrook, Board Members-Karla Lanam, Mike Yeager. Jim Koti was excused. Meeting was called to order by President Mike Kervin.

**Old News:** President Kervin asked board members if violation notices had been issued to residents since our last meeting in June 2020. President Kervin mentioned that most neighbors that were contacted have 'fixed the issues' complying with the requests. Board Members will continue to observe the neighborhood and issue notices if necessary. Board members should report to the President the addresses in violation, in order to provide adequate follow up, if issues are ignored. Forms are available on the website.

**\*\*Annual General Association Meeting:** Due to the Covid19 regulations in Mesa County and an increase in local cases, the Board voted to delay all events until 2021.

HOA Welcomes new residents: Karla Lanam made welcome baskets and delivered them to 2 new residents. Board Members should inform her of new neighbors and she will deliver welcome baskets.

**New News:** The Secretary of State Registration has been updated resulting in Brookwood HOA in full compliance. President Kervin will construct a President's Report to share pertinent information with all HOA residents. Board members volunteered to distribute the newsletter to each resident next week.

**\*\* Irrigation water will be shut off Friday October 16<sup>th</sup>.** Residents will be notified in next week's newsletter.

**\*\* The RV parking lot is currently full but spaces do open up periodically. To inquire, send an email to the HOA.**

**\*\*Thanks** to Karla Lanam on the excellent spraying to control the weeds, cleaning up and maintain the commons this year. We appreciate you and Tom's persistence in the care of our beautiful areas. She will create new signs for the dog refuse barrels to replace the worn and torn signs. Unfortunately, people are using the barrels as trash dumps for their food bags, paper/plastic cups. People using the Kia mail boxes deposit their trash when getting their mail.

#### **FINANCIAL REPORT**

**\*\* Savings account = \$17,386.00    Checking account = \$3,497.92**

**\*\* All residents have paid their annual dues. The upcoming 2021 dues of \$50.00 per year, due in January, will be mentioned in the newsletter. Residents will be reminded that late fees will be assessed.**

**\*\* Regarding the water runoff in the commons area, south of the large stone: Mike Kervin will contact the contractor originally interested in providing backfill dirt and landscape services. This project will help prevent water from running in to the resident's property.**

#### **ADJOURNMENT 7:07 PM**

Submitted By

Vianne Westbrook  
HOA Secretary