

Brookwood Homeowners Association
General Meeting
Meeting Minutes

Date: Saturday, October 13, 2018

Place: Crossroads United Methodist Church

Meeting called to order: 11:45 AM

The meeting was held with 31 members present. The purpose of the meeting was to establish a true HOA Board for the Brookwood subdivision. Karla Lanam, acting as temporary President since July 2018, conducted the meeting agenda. James Hicks, current Vice President, was present in the audience. Discussion was held amongst the group to brainstorm ideas concerning establishing a panel or board to conduct business for Brookwood Homeowners. A quick show of hands favored election of an HOA Board rather than hiring a management company, which could increase the HOA fees from the current \$50.00 a month to several hundred dollars a year. Bob Visek shared several past history events and proposed hiring an HOA Manager to conduct business for the HOA. His input was very timely with an effective message for the residents to consider.

BOARD SELECTION: Mike Kervin (2980 ½ Bret Drive) volunteered to take the office of President. Members in attendance voted to amend the bylaws to waive the requirement of one year of residency until 6/1/2019 for revisit and by Quorum of present members, Mr. Kervin was elected HOA President. Members voted in favor to increase HOA Board Members from 5 to 7 for accountability and oversight. Mike Yeager motioned and Pat Alsop seconded the motion to allow a vote for Mr. Kervin to be considered. Voted in, to complete the 7 member Board: President-Mike Kervin, Vice President-James Hicks, Treasurer-William Meurer, Secretary-Vianne Westbrook, Board Members: James Koti, Karla Lanam, Mike Yeager.

FINANCIALS: Our reserve stayed \$13,350.00, same amount since the last HOA meeting. Our active account balance is \$2,842.25.

The Board will meet before the end of the October with details and location coming from President Mike Kervin. Retrieving past information, financial details, bank statements, post office box location, homeowner/residential addresses with occupants, RV parking information, reorganization of Board committees, water turn off date, location of water turn off valves, communication between residents/Board, and safety concerns in the subdivision were some of the suggestions the Board will address. Meeting was adjourned by Mike Kervin.

Respectfully submitted,

Vianne Westbrook

HOA Secretary