

BROOKWOOD HOMEOWNERS ASSOCIATION

PO Box 40416 Grand Junction, CO 81504

brookwoodhoagi@gmail.com

Board Meeting: December 11, 2023 Location: 2981 ½ Brookwood Drive

Members Present: President-Jim Koti, Vice President-Hogan Peterson, Treasurer-Bill Meurer, Secretary-Vianne Westbrook, Website Designer-Mike Yeager. Members-Becca Bachmeier, Alana Skinner, Madeline Weickert,

The meeting was called to order at 6:30.

*Hogan Peterson will review the HOA by laws. An updated list of Brookwood home owners' names and addresses will be used for the January HOA dues reminder letter. Residents are required to list vehicles and trailers in the HOA lot. Our HOA now has a new email address.

*The grounds keeper will no longer be employed by Brookwood HOA. Ground maintenance, dog/bag stations, parking lot, mailbox area, weeds, and spraying will be assessed in the spring. One suggestion was to communicate with our HOA community in search of a ground's keeper for the 2024 year.

*Mike Yeager shared information regarding website updates, need of new password, listing the new officers/board members, posting meeting minutes, email addresses and resident updates. The cite has a specific area to list concerns and complaints. Only the president and vice president will have phone numbers listed on the HOA website.

*Vianne will contact Karla Lanum regarding an update to the Grand Junction Realtors Association. Welcome packets will be available to new residents. The website and email will be the primary source of information. Fliers will be generated and distributed as needed.

*Homeowners must submit a list of renters to the Board by January 31. All vehicles and trailers in the HOA lot must be identified by owners by January 31 (use 1/3/2024 mailing slip).

*The American Family Mutual Insurance policy will remain intact with Jeff Crandell. Bill Meurer will take care of the payment. Bill will develop a financial report, budget and prepare the 2023 tax information. The Board will retain Tax Expert, Patti Reece (confirmed by V. Westbrook). The current HOA credit cards will not be used. Jim Koti will become a signer on the Clifton Alpine Bank account.

*Our current security box needs a new key. A locksmith needs to be contacted to create keys. Neighborhood Watch and police patrol was discussed. Lights for the RV lot was mentioned but no decisions were made at this time.

Meeting Adjourned 7:30

Respectfully, Vianne Westbrook, Secretary